ANSFORD PARISH COUNCIL

Councillors are summoned, and members of the public invited, to attend the Ordinary Meeting of the Parish Council to be held at 6.30pm, Wednesday 14 October 2026 at Caryford Community Hall

PUBLIC FORUM

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items. In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session shall not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions. Questions may be answered in writing.
The Public are reminded that once the meeting has started, they have no right to speak.

REPORTS FROM SOMERSET COUNCIL

Somerset Councillors Henry Hobhouse & Kevin Messenger are invited to give their verbal reports before the start of the formal meeting. This is also an opportunity to engage with the Somerset Councillors.

AGENDA

1. **Attendance and Apologies**
2. **Declarations of interest**
   Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Members are reminded that they should leave the room for any item they have an interest in.
3. **Parish Council vacancies**: To note resignation of Cllr Easeman and consider any applications
4. **Minutes:** To approve and sign the minutes of the previous meeting
5. **Planning**
   - **5.1** New applications to consider
   - **5.2** Updates/enforcement matters
6. **To consider the following grant and donation requests and proposals**
   - **6.1** Arts Society Mid Somerset
7. **Gazebo Hire Agreement**: To consider implementing a hire agreement and related charges
8. **Social Media and Communications Policy:** To consider adopting a Social Media and Communications Policy and agree arrangements for the management of the Parish Council's Facebook page and other online channels
9. **Parish Council Logo:** To consider latest design(s) and agree whether to adopt
10. **Replacement Bench on Station Road**: To consider making a contribution to replacing the missing bench on station road or an alternative location
11. **Play Area Rules:** To agree rules for Bartlett Square play area and costs for producing and fixing signage for display
12. **Heritage at Risk Register:** To review details of Ansford heritage assets on the register and agree any updates, additions and information to be submitted to Somerset Councils Conservation Team

13. **A371 Bank Stabilisation:** To receive an update on the works and consider any required actions

14. **Station Road Parking:** To discuss concerns related to parking, possible solutions and consider any next steps

15. **Fairfield Management and Events**
    - **15.1** Communication and delegated decisions: To agree a process for communication between CCTC and Ansford regarding required works, tasks and approvals at Fairfield, including consideration of forming a working group and arrangements for minor matters to be agreed under delegated responsibilities
    - **15.2** Maintenance contract renewal: To receive an update on renewal of the contract and consider any necessary actions
    - **15.3** Fence Repairs: To receive an update and note agreed contribution towards wire perimeter fence reinstatement and repairs
    - **15.4** Wildflower areas: To note agreement to reseeding of the wildflower area(s)
    - **15.5** Skate and scooter event: To note feedback on the recent event and consider the event company's proposal to visit local schools to promote the park and its facilities to children

16. **Finance and Audit**
    - **16.1** Financial Reports: To note the latest financial reports and bank reconciliation
    - **16.2** Banking: To agree addition/removal of signatories
    - **16.3** Payments:
      - 16.3.1 To note the list of payments made since the last meeting
      - 16.3.2 To approve the list of payments for authorisation

17. **Written and verbal reports and updates**

    NB: the written reports will be available from the Parish Council's website.
    - **17.1** Summary of actions from previous meeting not covered by other agenda items
    - **17.2** Chair's report
    - **17.3** LCN – Somerset Council (Cllr Edwards)
    - **17.4** Local Highways (Cllrs Parker and Edwards)
    - **17.5** Open Spaces & Footpaths (Cllr Edwards)
    - **17.6** Health and Safety (Cllr Parker)
    - **17.7** The Adoption of Maggs Lane Field (Cllr Edwards and Parker)
    - **17.8** Resilience Plan (on hold)
    - **17.9** Joint Neighbourhood Plan (Cllr Edwards)
    - **17.10** New Play Area, Bartlett Square, Lovells Farm (Mr Pritchard)
    - **17.11** Parishioner contact verbal report (Clerk and Cllrs)

18. **Items for the next meeting**

19. Date and time of next meeting: Wednesday 9 December 2026, 6.30pm at Caryford Hall

20. Date of Annual Parish Meeting 2027: To consider possible dates

Exempt Business: The Parish Council proposes that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960.

21. **Local Government Pay Award 2026/27:** To note the increase of 3.3%, effective 1 April 2026

Kim Larsson, Clerk
8 October 2026