



## NOTICE OF PARISH COUNCIL MEETING

I hereby give you notice that the monthly meeting of Ansford Parish Council will be held in:

**Caryford Community Hall, on Wednesday 10<sup>th</sup> June 2026, at 6:30pm**

All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed: *Simon Pritchard* – Simon Pritchard PSLCC  
Responsible Finance Officer & Acting Proper Officer

### ❖ **Public Observations/Question Time:**

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items. In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions. Questions may be answered in writing. The Public are reminded that once the meeting has started, they have no right to speak.

### ❖ **Reports from Somerset Council:**

Somerset Councillors Henry Hobhouse & Kevin Messenger are invited to give their verbal reports before the start of the formal meeting. This is also an opportunity to engage with the Somerset Councillors.

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## **FORMAL MEETING AGENDA**

### **1. To receive any apologies for absence:**

To note and approve the reason given.

### **2. Declarations of interests:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Members are reminded that they should leave the room for any item they have an interest in.

### **3. Adoption of previous council meeting minutes:**

To adopt the minutes of: **Wednesday 13th May 2026**

### **4. Planning & development:**

To resolve on the council's response to:

<b>Proposal:</b>	<b>Construction of a single storey annexe to provide ancillary accommodation</b>
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<b>Location:</b>	<b>Little Orchard, Station Road, Ansford, Somerset BA7 7PD</b>
<b>Applicant:</b>	<b>Tim &amp; Amy Downes</b>
<b>Application Type:</b>	<b>Householder Application</b>
<b>Application Number:</b>	<b>26/01058/HOU</b>

**5. Items for decision or requiring further action/decisions:**

**A. Fairfield Maintenance:**

1. **Pump Track repair costs** – to agree on quote to accept and make recommendation to CCTC.
2. **Fence repair costs** - to agree on quote to accept and make recommendation to CCTC.

**B. Fairfield Event: Rubicon Skateboard Day** - to resolve if to support and pay 1/3 cost of £800

**C. New Parish Council Logo:** to receive designs and agree if to adopt.

**D. Caryford Hall:** to receive offer of not being charged for APC bookings; to resolve on the offer.

**E. Drop-in Days:** to agree the next two dates will be 19<sup>th</sup> of Sep & 17<sup>th</sup> Oct.

**F. Hedge and Grass Cutting in Parish:** update and quotes

**G. Grant Application: Cary Cares** – to receive application for up to £500, to resolve on application.

**6. Written & verbal reports (items for report only):**

NB: the written reports are available from the Parish Council's website.

- a) Chair's report (Cllr Houlton)
- b) LCN – Somerset Council (Cllr Edwards)
- c) Local Highways (Cllr Houlton)
- d) Open Spaces & Footpaths (Cllr Edwards)
- e) Fairfield Governance (Mr Pritchard)
  1. Legal advice on management
  2. Talks with CCTC Clerk
- f) Health and Safety (Cllr Parker)
- g) The Adoption of Maggs Lane Field (Cllr Henderson)
- h) Emergency Procedure Policy progress
- i) Resilience Plan (Mr Houlton)
- j) Joint Neighbourhood Plan Update
- k) Parish Survey Update
- l) New Play Area, Bartlett Square, Lovells Farm (Mr Pritchard)
- m) Parishioner contact verbal report (Clerk and Cllrs)

**7. Parish Council finance:**

- a) **To receive the payments made since the last meeting list.**
- b) **To approve the payments requested list.**
- c) **To note the financial reports and bank reconciliation.**

**8. Parish Council Insurance Renewal 2026/27:**

To receive a verbal update.

**9. Date of the next meeting:**

To agree the time and date of the next meeting

**10. Confidential session:**

To pass a resolution to exclude the press and public from the next agenda item as it relates to a staffing matter.

**11. Staffing matter:**

To receive a verbal report and resolve on any further action.