

Ansford Parish Council

Safeguarding Children, Young People, and Vulnerable Adults ("Safeguarding") Policy 2026

Review date: March 2027

SECTION 1

Policy Statement

Safeguarding is the action that is taken to promote the welfare of children and vulnerable adults and protect them from harm. Everyone has a duty to safeguard children, young people, and vulnerable adults.

This policy promotes good practice in safeguarding for those using Parish Council facilities. It will be reviewed annually, or when there are changes in best practice/legislation.

Definitions

Children and young people:

Anyone under the age of 18 years

Vulnerable Adult:

Anyone over 18 who is:

- Unable to care for themselves
- Unable to protect themselves from significant harm or exploitation
- Or may be in need of community care services

To whom this policy applies

This policy applies to anyone working for or on behalf of the Parish Council whether in a paid, voluntary, or commissioned capacity, for example, if contracted to do a piece of work.

It also applies to any individual hiring, leasing, or using the Parish Council facilities for the purpose of delivering any service to children, young people, or vulnerable adults.

SECTION 2

Promoting a safe environment

In order to promote a safe environment for children, young people and vulnerable adults, the Parish Council will:

- Provide safe facilities and ensure regular safety assessments are carried out.
- Ensure that employees, Councillors, and leaders of activities in the parish or in/on parish facilities, are aware of the safeguarding expectations.

- Ensure that members of staff and volunteers who have unsupervised contact with children, young people, or vulnerable adults during the course of their duties undergo appropriate Disclosure and Barring Service (“DBS”) checks BEFORE commencement of such duties.
- Display on the Parish Council website and Parish Council noticeboards the relevant safeguarding contacts for advice and help.

Expectations of behaviour

All users of Parish Council facilities, organisers of parish events and volunteers should:

- Ensure that communication, behaviour, and interaction is appropriate and professional.
- Treat each other with respect and show consideration for other groups using the Parish Council facilities.
- Refrain from any behaviour involving racism; sexism; bullying; homophobia etc and report instances of the same to Parish Council chair and Parish clerk (contact details at end of document), and/or parents/carers where appropriate.

Hiring of facilities to groups for use with children, young people, or vulnerable adults

The Parish Council will require the hirer to:

- Have public liability insurance to an appropriate level for the activity to be undertaken.
- Have a suitable safeguarding policy and/or agree to work to the Parish Council’s policy and relevant statutory and non-statutory best practice guidance.
- Ensure leaders make their members aware of the Parish Council Policy and ensure that it is followed whilst using parish facilities.
- Ensure leaders have valid enhanced DBS checks as appropriate and know where the first aid boxes are and how to summon help from the Emergency Services.
- Conduct risk assessments for individual activities.

SECTION 3

Safe working practice

All users of Parish Facilities must follow the policy and procedures at all times. For example they should:

- Never leave children, young people, or vulnerable adults unattended with adults who have not been subject to a DBS check.
Plan activities to involve more than one person being present or at least in sight or hearing of others. Alternatively, record, or inform others of their whereabouts and intended action.
- Where possible, have male and female leaders working with a mixed group.
- Ensure registers are complete and attendees are marked in and signed out (under 8's must be collected by a parent/carer).
- Ensure that photos or videos of individuals are not taken without written permission from their parents/carers.
- Ensure they have access to a first aid kit and telephone and know fire procedures.
- When working outside, ensure activities, breaks and clothing are suitable for the weather conditions and that shelter is available where possible.

SECTION 4

Allegations against staff and volunteers

The Parish Council will consult with Safeguarding services at Somerset Council before investigating any allegations against staff and volunteers.

If it is regarding the welfare of a child or a young person under the age of 18 contact Somerset Council on **0300 123 2224** or childrens@somerset.gov.uk

If it is regarding the welfare of a vulnerable adult, contact Somerset Council on **0300 123 2224** or adults@somerset.gov.uk

If a child or adult is in immediate danger, always call 999 for the emergency services.

To make an anonymous report please call 0800 555111 or [report it direct to the CrimeStoppers website](#).

Whistleblowing

All Parish Councillors, staff and volunteers should be aware of their duty to raise concerns about the attitude or actions of colleagues and appropriate advice will be sought from Safeguarding services at Somerset Council as to how to handle such allegations. The Parish Council must not make a judgement on whether the allegations have merit for further investigation, this decision must be for Somerset Council

What should be a cause for concern?

Staff and volunteers should be concerned by any action or inaction, which significantly harms the physical and/or emotional development of a child. Abuse falls into 5 main categories and can include child sexual exploitation and female genital mutilation, referred to as FGM. The categories are as follows:

1. Physical Abuse
2. Emotional Abuse
3. Sexual Abuse
4. Neglect
5. Financial Abuse/Manipulation

The Parish Council is committed to ensuring the safety of all users of our services and facilities and taking our responsibilities seriously.

The Parish Council confirm this safeguarding policy will be reviewed and updated as and when such legislative/best practice changes take place or at least annually.

Concerns or queries to:

Chair of the Parish Council: debra.henderson@ansford-pc.gov.uk

Parish Clerk: clerk@ansford-pc.gov.uk