



NOTICE OF PARISH COUNCIL MEETING

I hereby give you notice that a meeting of the Ansford Parish Council will be held in:

Caryford Community Hall, on Wednesday 8th April 2026, at 6:30pm

All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed: *Simon Pritchard* – Simon Pritchard PSLCC

Responsible Finance Officer & Acting Proper Officer

❖ **Public Observations/Question Time:**

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items. In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions. Questions maybe answered in writing. The Public are reminded that once the meeting has started, they have no right to speak.

❖ **Reports from Somerset Council:**

Somerset Councillors Henry Hobhouse & Kevin Messenger are invited to give their verbal reports before the start of the formal meeting. This is also an opportunity to engage with the Somerset Councillors.

FORMAL MEETING AGENDA

1. To receive any apologies for absence:

To note and approve the reason given.

2. Declarations of interests:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Members are reminded that they should leave the room for any item they have an interest in.

3. Adoption of previous council meeting minutes:

To adopt the minutes of **Wednesday 11th March 2026**

4. Planning & development:

To receive any updates on ongoing planning applications. Also to resolve on any new applications made to Somerset Council (none at time the agenda was issued, but the council reserves the right to table any applications received by the time of the meeting).

5. Items for decision or requiring further action:

- 5.1. Lovells Farm play area land transfer:** appointing of solicitor.
- 5.2. Parish Survey & Plan:** to agree actions related to the forming of a long-term plan
- 5.3. Parish Council Policies:** to adopt Privacy notice.
- 5.4. Fairfield Governance:** liability to APC; reports required from CCTC; income streams – to agree on obtaining further legal advice.

6. Written & verbal reports (items for report only):

NB: the written reports are available from the Parish Council's website.

- 6.1.** Chair's report (Cllr Henderson)
- 6.2.** LCN – Somerset Council (Cllr Edwards)
- 6.3.** Local Highways (Cllr Houlton)
- 6.4.** Open Spaces & Footpaths (Cllr Edwards)
- 6.5.** Fairfield Governance (Cllr Parker)
- 6.6.** Health and Safety (Cllr Parker)
- 6.7.** Maggs Lane (Cllr Henderson)
- 6.8.** Emergency Plan Progress (Mr Houlton)
- 6.9.** Parishioner contact verbal report (Clerk and Cllrs)
- 6.10.** Parish Clerk's verbal report

7. Parish Council finance:

- 7.1.** To approve the payments list.
- 7.2.** To note the end of year financial reports and bank reconciliation.
- 7.3.** To review the earmarked funds.
- 7.4.** To approve the purchase of a Plaud (AI note taker)

8. Details of the Annual Parish Meeting:

To agree format and other related matters.

9. Date of the next meeting:

To agree the time and date of the next meeting

10. Confidential session:

To pass a resolution to exclude the press and public from the next agenda item as it relates to a staffing matter.

11. Staffing matter:

To receive a verbal report and resolve on any further action.