



**NOTICE OF THE ANSFORD
ORDINARY PARISH COUNCIL MEETING**

Councillors,

I hereby give you notice that a Meeting of the Ansford Parish Council will be held in: **Caryford Community Hall, on Wednesday 10th September 2025, at 6:30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Justin Robinson, Locum Parish Clerk, 4th September 2025

AGENDA

Public Observations/Question Time

Before the meeting starts, there will be a short presentation on the TrainLink Bus Service.

- 1. To receive apologies for absence**, and to note and approve the reason given (LGA 1972 s85(1)).
- 2. Declarations of interests.**
- 3. To consider whether any items should be considered “in camera”.**
- 4. To approve the Minutes of the Council Meeting held on 9th July 2025.**

- 5. To receive reports from Unitary Councillors and Police, if any.**
- 6. Planning**
To receive any updates on ongoing planning applications (if any).

- 7. Items for decision or requiring further action:**
 - 7.1 To consider an application for co-option to the current vacancy on the parish

council.

- 7.2 Fairfield – to review this year’s visit by the circus and consider their request to return next year (received by CCTC).
- 7.3 SID – to receive an update on ongoing matters and consider quotations for the purchase of a second device.
- 7.4 Grants – to agree criteria for grant awards in excess of £500.
To consider applications from Caryford Hall Pantomime and Castle Cary and Ansford Carnival Committee.
- 7.5 To consider October dates for the next joint meeting with CCTC.
- 7.6 To consider a request for a handrail near St Andrews Church.
- 7.7 To agree who will represent the council at the SALC AGM and Conference (to be held in Bridgwater on Friday 3rd October 9am-4pm).
- 7.8 To receive a report on the “Good Neighbour” scheme from Cllr Leary.
- 7.9 To consider the Bikeability scheme and agree any actions.
- 7.10 To receive an update on the provision of defibrillator training and agree any actions.
- 7.11 To consider responding to Somerset Council’s Local Transport Plan Consultation (Cllr Leary).
- 7.12 To review the council’s strategic objectives, agree portfolio holders and how to report back to council meetings. The three proposed objectives are: (1) Wellbeing and Safety (2) Parishioner Engagement (3) Amenities and Community Benefit.
- 7.13 To consider establishing a working group to liaise with residents on the new estates.
- 7.14 To consider actions taken to secure funding for a play area at Lovell’s Farm and agree any actions.
- 7.15 To review current salt levels in parish grit bins and agree any response to Somerset Council.
- 7.16 To agree that minutes of council meetings will be circulated to members within ten working days of the meeting, whenever practical (unless the clerk is on leave or unwell).
- 7.17 To consider holding bi-monthly councillor surgeries at Caryford Hall on a Saturday morning and agree any actions.
- 7.18 To consider the Community Review scheme operated by the Community Council for Somerset and agree any actions.

8. Items for report only

- 8.1.** Footpaths and highways (Cllr Edwards)
- 8.2.** LCN (Cllr Edwards)
- 8.3.** A371 (Cllr Houlton)
- 8.4.** Fairfield (Cllr Parker and Working Group)

8.5. Maggs Lane (Cllr Henderson)

8.6. Parishioner contact (Clerk and Cllrs)

9. Finance

9.1 To consider and approve two invoices for Fairfield for £424.05 and £13.02.

9.2 To approve the schedule of payments.

9.3 To note the NJC pay review has been agreed and to implement the pay rise for The RFO, backdated to 1st April 2025.

9.4 Further review of the insurance policy.

9.5 To note the financial reports.

9.6 To receive and adopt the revised asset register, adding any missing information that is known.

10 Date of the next meeting.