



## **NOTICE OF THE ANSFORD MONTHLY PARISH COUNCIL MEETING**

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:  
**Caryford Community Hall, on Wednesday 11<sup>th</sup> December, at 7.00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

*Justin Robinson*, Locum Parish Clerk, 5<sup>th</sup> December 2024

### **AGENDA**

#### **Public Observations/Question Time**

- 1. To receive apologies for absence**, and to note and approve reason given (LGA 1972 s85(1)).
- 2. Declarations of interest.**
- 3. To Resolve to exclude the press and public from the meeting for items 15 (staffing matter) and 16 (commercial sensitivity).**
- 4. To approve the Minutes of the Council Meeting held on 13<sup>th</sup> November 2024.**

**To receive reports from Unitary Councillors and Police, if any.**

- 5. A371**
  - 5.1** To receive an update from Cllr Houlton
  - 5.2** To agree match funding for legal counsel and letter of action re the A371 bank slip and wall issues to a maximum of £1500 plus VAT.
  - 5.3** To agree to appoint Martin Scott as Council's solicitor.

**5.4 To** agree to apply for grant funding from GWR for a zebra crossing on the A371 with agreement for council to provide additional funding if required from reserves.

**6. Planning**

**6.1.** To receive updates on planning applications, if any.

**7. Office of Vice Chair**

**7.1.** To nominate and elect a councillor to serve as vice chair of council.

**8. Fairfield**

**8.1.** To receive an update from Cllr Edwards.

**9. Footpaths and Highways**

**9.1.** To receive any updates.

**10. LCN**

**10.1.** To receive an update regarding the LCN (CE).

**11. Land off of Maggs Lane**

**11.1.** To receive an update from the chair on the transfer of the pitch at Maggs Lane.

**12. Finance**

**12.1.** To approve the schedule of payments.

**12.2.** To approve the purchase of Scribe accounting software.

**13. Parishioner Contact**

**14. Date of next meeting** – Wednesday 15<sup>th</sup> January at Caryford Hall

**15. In camera to discuss terms of engagement for Locum Clerk and RFO.**

**16. In camera to discuss council's response to an invoice.**