



NOTICE OF THE ANSFORD MONTHLY PARISH COUNCIL MEETING

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:
Caryford Community Hall, on Wednesday 11th September 2024, at 7.00pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Ruby Coombes, Parish Clerk and Responsible Finance Officer, 5th September 2024

AGENDA

Public Observations/Question Time

- 1. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).**
- 2. Declarations of interest.**
- 3. To resolve to exclude the press and public from the meeting for item 17.**
- 4. To approve the Minutes of the Council Meeting held on 22nd July 2024**
 - 4.1. Matters arising from the minutes.**
- 5. To receive reports from Unitary Councillors and Police, if any.**
- 6. Casual Vacancy**
 - 6.1. To consider any applications for co-option received, if any.**
- 7. Planning**
 - 7.1. To receive updates on planning applications, if any.**
- 8. Newsletter Consultation**
 - 8.1. To note the results of the newsletter consultation**
- 9. Caryford Hall**
 - 9.1. To receive an update regarding Caryford Hall (RL)**

10. Fairfield

10.1. To receive an update regarding ongoing projects (CE)

10.2. To receive an update regarding additions to the insurance policy and risk assessment

11. Footpaths and Highways

11.1. To receive an update from the A371 group

11.2. To approve purchase of a SID device

11.3. To receive an update regarding footpath maintenance

11.4. To receive an update regarding S106/CIL payments including the crossing on Station Road

11.5. To consider information provided by Somerset Council

12. Finance

12.1. To approve the financial report and payment schedule

Payments to be made:

Clerk Salary

Lighthouse Payroll Processing - £15.00

Caryford Hall Hire - £30.00

A Wadman - £420.00

Insurance - £56.00

SALC Affiliation Fees - £424.51

Caryford Hall – Delivery charges - £300

12.2. To note the spend to budget report for this quarter

12.3. To review and agree the levels of Earmarked reserves

12.4. To consider a grant request from EatFestivals

12.5. To consider a grant request from Castle Cary Carnival Club

13. To review and adopt a social media policy

14. To review and approve a person specification for the role of Councillor

15. Parishioner Contact

16. Date of next meeting – Wednesday 11th September 2024 at Caryford Hall

17. In Camera session to discuss clerk performance review, hours, training and approve learning agreement with SALC.